

STRATTON PARISH COUNCIL

Chair Matt Garner

Clerk Vacant

Minutes of the Extraordinary General Meeting of Stratton Parish Council

Friday 14th June 2024 at 7:00 pm in Stratton Village Hall

Present:

Cllrs Matt Garner, Simon Joslin, Beth Cooke and Bradley Pimm

2 members of the public

25.17 Apologies

All councillors being present, there were no apologies for absence.

25.18 Declaration of Interests

No conflicting interests where declared.

25.19 Public Participation

There were no questions on the agenda items, or urgent items raised by members of the public.

25.20 Annual Governance & Assurance Report

- a. **Annual Internal Audit Report** – the council is grateful for the assistance of Mr Iain Dalton in completing the audit. The audit report was circulated to all councillors by email. Councillors received the report & noted that there were no recommended remedial actions.
- b. **Annual Governance Statement** – Councillors reviewed the Annual Governance Statement and were unanimously agreed that that the relevant questions be answered ‘yes’.
- c. **Annual Accounting Statement** – Councillors reviewed and agreed the Annual Accounting Statement. Councillors further agreed that the fixed asset valuation should be based upon replacement cost rather than insurance value.
- d. **Certificate of Exemption** – the Certificate of Exemption was reviewed and completed. Councillors agreed to certify the Council as exempt from a limited assurance review because neither the gross annual income or expenditure exceeded £25,000.00.

In the absence of a Clerk (Responsible Financial Officer) Cllr Garner will sign and return the documents as Chair and RFO.

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25.21 Process for Co-option of Councillors

Councillors discussed the current (published) Stratton Parish Council process and compared it to the 'standard' process published by NALC. Whilst it was felt that the Stratton one was overly complex/wordy and would benefit from a review, in the interests of time the council would continue with its existing policy.

Cllr Garner to re-post vacancy notices.

25.22 Public Participation

A question was asked about whether there were other opportunities to promote the work of the Council and attract further Councillors at the Village Fair. Councillors felt that there was insufficient time to be able to plan this.

Meeting closed at 29:38