

# Stratton Parish Council

Official Minutes of the Extraordinary Meeting of the Stratton Parish Council  
held on 19<sup>th</sup> June 2018 at the Stratton Village Hall

## **Present**

Cllrs A. Aylott, P. Hallett and A. Wheeler, and one member of the public.

## **Welcome**

The Chairman welcomed all.

## **Apologies**

Cllr C. Hobbs, D/Cllrs T Yarker & F Horsington and C/Cllr J Hayes

## **18/18 2018 Standing Orders**

The National Association of Local Council (NALC) model standing orders are the written rules of a local council which are essential to regulate the proceedings of a meeting.

The 2018 edition of the model standing orders reference new legislation introduced after 2013 when the last model standing orders were published.

The Councillors reviewed and amended the 2018 edition of the model standing orders to suit the Parish Council needs.

The Councillors unanimously agreed to adopt the amended copy of the 2018 edition of the model standing orders as the Stratton Parish Council Standing Orders.

A copy will be posted on the Parish Council website.

## **19/18 General Data Protection Regulations (GDPR) 2018 Documentation**

The Councillors reviewed and unanimously agreed to adopt the following documents:

- GDPR Data Protection Policy
- GDPR Privacy Policy
- GDPR Subject Access Request Procedure
- GDPR Data Breach Policy
- GDPR Records Retention Policy
- GDPR Data Map
- GDPR Security Compliance Checklist

Copies will be posted on the Parish Council website.

## **Date of the next ordinary meeting**

Tuesday 17th July 2018 at 7:00 pm